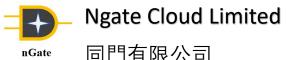
AGREEMENT 2023Nov24

1. Definitions

In this agreement, the terms and conditions, and the house rules, the following terms have the meaning as described below:

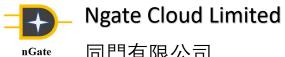
- 1.1. "Agreement" means this agreement which includes the attached Terms and Conditions, and House Rules.
- 1.2. "Ngate", "NGATE", "Ngate's", "We", "Us", or "Our" means Ngate Cloud Limited.
- 1.3. "Client", "Clients", "Client's", "You" or "Your" means the company or entity, or individual that enters into the Agreement with Ngate.
- 1.4. "Contact" means the individual authorized by the Client to execute this Agreement on behalf of the Client, and has read and understood this Agreement, including the attached Terms and Conditions, and House Rules.
- 1.5. "Staff" means the individual authorized by the Client to use the service specified in this Agreement.
- 1.6. "Mail Collector" means the individual authorized by the Client to collect mails, parcels and any items for the Client.
- 1.7. "Service" or "Services" means all the services subscribed by the Client in the Agreement.
- 1.8. "Start Date" means the start date listed on the Agreement.
- 1.9. "End Date" means the end date listed on the Agreement. End Date is calculated as the Start Date plus the Service Term. If there is any inconsistency or ambiguity between the End Date and the Service Term, the Service Term shall prevail.
- 1.10. "Service Term" means the period starting from the Start Date of the service to the End Date of the service inclusive.
- 1.11. "Agreement Date" means the date when You click the "SUBMIT" button on the Service Subscription Form on www.ngatecloud.com to subcribe the service.
- 1.12. "Center", or "Center's" means the premises located in Room 1103, 11/F, Wo Hing Commercial Building, 11-15 Wing Wo Street, Hong Kong.
- 1.13. "Dedicated Desk" means the desk assigned to the Staff of the Client by Ngate for the Staff's exclusive use during the Service Term.
- 1.14. "Membership" means the random desk that Ngate provides to the Staff during the Service Term.
- 1.15. "Virtual Office" means the provision of the address of the Center as a registered business address for the Client by Ngate.
- 1.16. "Web Hosting" means the one HTML page provided by Ngate to the Client on the Ngate website.
- 1.17. "Office Hours" means the time specified in the House Rule during which the Center is open to the Dedicated Desk Client and the Membership Client.
- 1.18. "Accommodation" means the desk and the chair that Ngate provides to the Dedicated Desk Client or the Membership Client.

2. Services		
Below are the descriptions of services:		
Services	Descriptions	
VIRTUAL OFFICE Bronze 1	Business Address	
month	Address for business registration and correspondence	
VIRTUAL OFFICE Bronze 6	Incoming mail handling	
months	Collect your mail at the Center during office hours	
VIRTUAL OFFICE Bronze 12		
months		
VIRTUAL OFFICE Silver 1	Business Address	
month	Address for business registration and correspondence	
VIRTUAL OFFICE Silver 6	Incoming mail handling	
months	Collect your mail at the Center during office hours	
VIRTUAL OFFICE Silver 12	Hong Kong phone number	
months	Register a Hong Kong phone number in your name Call forwarding to Virtual Officeicemail or HK phone number	



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VIRTUAL OFFICE Gold 1	Business Address
month	Address for business registration and correspondence
VIRTUAL OFFICE Gold 6	Incoming mail for pickup / forwarding
months	Collect your mail at the centre or have it forwarded weekly or monthly
VIRTUAL OFFICE Gold 12	Hong Kong phone number
months	Register a Hong Kong phone number in your name
	Call forwarding to Virtual Officeicemail or HK or foreign phone number
	(office hours)
	4 Day passes monthly
Startup Bronze	Name search
	Business Registration
	E-copy of Business Registration document
Startup Silver	Name search
	Business Registration
	E-copy of Business Registration document
	Preparation for Certificate of Incorporation
	Preparation for Article of Association
	E-copy of Company Registry document
Startup Gold	Name search
	Business Registration
	E-copy of Business Registration document
	Preparation for Certificate of Incorporation
	Preparation for Article of Association
	E-copy of Company Registry document
	Statutory book
	Share Certificates
	Round Chop
	Signature Chop
	Company Seal
Progress 2	Annual Return Filing
	(excluding disbursements)
Progress 1	Annual Return Filing
	Statutory Book and
	Significant Controller Register Maintenance
	Business Registration Renewal
	(excluding disbursements)
Membership	Hot desk and chair
1 month	Wi-Fi Access
Membership	Access to Pantry & Amenities
6 months	Security Guard
Membership	Air-conditioning
12 months	CCTV
12 monuis	Office with windows
	(Members need to purchase VIRTUAL OFFICE service in order to use
	address.)
Dedicated Office	Dedicated office desk and chair
1 year	Address for business registration
1 3001	Wi-Fi Access
	7/24 Access
	Security Guard
	Air-conditioning available 7/24 Pantry & Amenities available 7/24
	CCTV
	Office with windows
	Incoming mail handling
	Meeting Area (six 1-hour slots monthly during office hours)
Incoming Mail Handling	weight <= 500g
	Dimension <= 30cmx38cmx2cm



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	Maximum 900 letters/month
	(enquire >900 letters/month)
	30 days retention period from the date of receipt.
	Items will be DIPOSED after 30 days.
Mail Forwarding	weight <= 500g
	Dimension <= 30cmx38cmx2cm
	Maximum 900 letters/month
	(enquire >900 letters/month)
	Mail forwarded weekly
	30 days retention period from the date of receipt.
	Items will be DIPOSED after 30 days.
Parcel Forwarding	Weight <= 5kg
	Total Virtual Officelume < 75 cubic cm
	Largest dimension <= 75cm
	Maximum 30 items/month
	(enquire >30items/month)
	Parcel forwarded weekly
	30 days retention period from the date of receipt.
	Items will be DIPOSED after 30 days.
Day Pass	Available to guest to access the Center during office hours
Pedestal	Available to Dedicated Desk Clients
Meeting area	1 desk with 3 chairs. 1 Dedicated Office Client and 2 guests
Web Hosting	1 web page (standard format supplied by Ngate.)
_	Enquire on customization
Retainer	Amount equivalent to 1 month's service fees. Applicable to Dedicated Desks
	and Membership.
2 Towns and Condit	tions

3. Terms and Conditions

This Agreement is made between Ngate Cloud Limited and the Client. The Client acknowledge that he/she has read, understood and agreed to this Agreement, and accept that this Agreement is binding from the Agreement Date and will be automatically renewed according to the terms set out in the Terms and Conditions and the House Rules.